

Date: August 22, 2016

Date Minutes Approved: August 29, 2016

BOARD OF SELECTMEN MINUTES

Present: David J. Madigan, Chair; Theodore J. Flynn, Vice-Chair; and Shaw Dahlen, Clerk

Absent: None

Staff: René J. Read, Town Manager; Nancy O'Connor, Executive Assistant; and C. Anne Murray, Administrative Assistant (Executive Session only)

Others in Attendance: Diane Barker, RN, Chair of the King Caesar Advisory Committee; and Anne Hill, RN, King Caesar Fund Intake Case Worker

I. CONVENED IN OPEN SESSION

Mr. Madigan called the meeting to order at 6:45 p.m. in Open Session.

II. VOTE TO ENTER EXECUTIVE SESSION

Mr. Dahlen moved that the Board of Selectmen vote to enter Executive Session for the purpose of:

Discuss matters regarding the King Caesar Fund, [specifically case(s): KCF 2013-01 (SFL) and KCF 2013-02 (EDL)], which are of a confidential nature, as the fund's purpose is to provide medical relief for the financially-needy residents of Duxbury, in accordance with Mass. General Laws Chapter 30a, Section 21, and to adjourn upon the completion of the business.

As Chair, Mr. Madigan declared the necessity for Executive Session is due to medical confidentiality of the King Caesar Fund cases.

Mr. Flynn seconded the motion.

ROLL CALL VOTE: Mr. Madigan – Aye; Mr. Dahlen-Aye; Mr. Flynn - Aye.

EXECUTIVE SESSION - *Discussions related to the King Caesar Fund cases*

ADJOURNED EXECUTIVE SESSION & RE-CONVENED IN OPEN SESSION

At approximately 6:58 p.m., after completing the business of the Executive Session, Mr. Dahlen moved that the Board adjourn the Executive Session and immediately re-convene in Open Session. Mr. Flynn seconded the motion. ROLL CALL VOTE: Mr. Madigan-Aye; Mr. Dahlen-Aye; and Mr. Flynn – Aye.

III **OPEN FORUM** Nothing presented.

IV NEW BUSINESS

7:01 P.M. Public Hearing – Peel Pizza – Liquor License application

Mr. Dahlen moved that the Board of Selectmen open the advertised public hearing for the new on-premises, Wines and Malt Beverages liquor license application for Peel Holdings LLC, d/b/a Peel Pizza Company, Brendan Higgins, Manager, for the premises located at 19 Depot Street, Duxbury, MA. Mr. Brendan Higgins, applicant, stated that he anticipates opening this 16-18 seat restaurant mid-to-late September. Mr. Madigan asked where they are located. Mr. Higgins said that they are located near Eastern Bank in the Duxbury Market Place. There were no comments from the public.

Mr. Dahlen moved that the Board of Selectmen, acting as the Local Licensing Authority, approve the new on-premises, Wines and Malt Beverages liquor license for Peel Holdings LLC, d/b/a Peel Pizza Company, Brendan Higgins, Manager, for the premises located at 19 Depot Street, Duxbury, MA, subject to the conditions of the license. Seconded by Mr. Flynn. Vote: 3:0:0

Discussion, review and approval of Common Victualler license for Peel Pizza

Mr. Dahlen moved that Peel Holdings LLC, d/b/a Peel Pizza Company, located at 19 Depot Street, is granted a Common Victualler's license. Seconded by Mr. Flynn. Vote: 3:0:0

Discussion pertaining to Declaration of Surplus Equipment - NHCC irrigation control panel

Mr. Gordon Cushing, Recreation Department Director, stated that this is a very old irrigation control panel that they would like to have declared as surplus so they can dispose of.

Mr. Dahlen moved that the Board of Selectmen declare as surplus a 20+ year old irrigation control panel located at North Hill Country Club in order to allow this item to be disposed of. Seconded by Mr. Flynn. Vote: 3:0:0

Mr. Cushing then provided an update to the Selectmen on the irrigation system at North Hill Country Club. The new pump has been installed, is working well, and the fairways are in good condition. He further mentioned that Johnson Golf Management (who under contract is required to oversee three fairways a year) is overseeding six (agreed to and authorized through Town Manager and Town Counsel) in order to keep the fairways in good condition. Mr. Cushing also stated that financially the NHCC had a very strong June and July. Although memberships are down, daily usage is good. Mr. Cushing stated that there were leaks detected in both the men's and ladies' restrooms. Johnson Golf Management repaired the two bathrooms at their own cost. Mr. Cushing said that all is going well and is happy with the golf course.

Call for State Primary Election – Thursday, September 8, 2016

Mr. Dahlen moved that the Board of Selectmen direct either of the Constables of the Town of Duxbury to notify and warn the inhabitants of Duxbury who are qualified to vote in the State Primary Election to vote at Precincts One through Six at the Lt. Timothy J. Steele Athletic Building, 130 Saint George Street, Duxbury, Massachusetts on Thursday, the 8th Day of September, 2016 from 7:00 A.M. to 8:00 P.M. Seconded by Mr. Flynn. Vote: 3:0:0

Designation of early voting location, central tabulating location, and extended hours
Presented by Susan Kelley, Town Clerk

Ms. Kelley stated that she received early voting regulations from the State, which included the following:

1. Designation of an early voting location – which will be the Town Clerk’s office;
2. Hours for early voting, which will include two evenings and one Saturday; and
3. Designation of a central tabulating facility – Ms. Kelley stated that she will have a 7th tabulation machine at the polls to be run on election for all early voting and absentee ballots.

Prepared by: Nancy O’Connor

LIST OF DOCUMENTS

1. *Agenda*
2. *Suggested Motion for Executive Session*
3. *Town Manager Contract documents*